

TIMETABLE for CHURCH OF ENGLAND BIRMINGHAM INDEPENDENT ADMISSION APPEALS from October 2021 to September 2022

This timetable follows guidance received from the DfE on 24 April 2020 on the effect of the temporary regulations on hearing appeals, issued in response to the Coronavirus pandemic, which provide more flexibility for admission authorities to set new or revised deadlines for submitting an appeal and as to how the appeals are heard. These temporary Regulations have now been extended to September 2022.

Appeal applications should be made in writing to the Chair of Governors for any Church of England Birmingham school which is its own Admissions Authority (any Academy or Voluntary Aided school). Please ask the school/Academy for an Appeal Form. You must give written reasons for your appeal. For any other type of school, application should be made to the Local Authority within which the school is situated.

Once an appeal has been lodged, appellants will receive at least 14 calendar days written notice of their appeal hearing date (although appellants can waive their right to this). Appeal papers will be sent to all parties at least 5 calendar days prior to the appeal hearing.

If you would like to submit additional evidence prior to the appeal hearing, you should ensure that this is submitted to the Appeal Clerk at least 7 calendar days prior to the appeal hearing. Decision letters will be sent within 7 calendar days following the hearing, where practicable.

Admission Appeals for children due to start Infant, Junior or Primary School in September 2022

If your child is due to start at an Infant (Reception entry), Junior (Year 3 entry) or Primary (Reception entry) School in September 2022, you may appeal if you were refused a place at one of your preferred schools.

National Primary Offer Day – Tuesday, 19 April 2022 (Note: Monday, 18 April is a Bank Holiday in 2022)

Deadline for lodging appeals – **Wednesday, 18 May 2022.**

Appeals received by Wednesday, 18 May 2022 will be heard, where practicable, by Monday, 18 July 2022.

Appeals received after Wednesday, 18 May 2022 (late appeals) will be heard by Monday, 18 July 2022 where practicable or within 30 school days of the appeal being lodged (whichever is later), where practicable.

Please note that it may not be possible to hear late appeals before the start of the new school year in September 2022.

In-year Admission Appeals

If your child has been refused a place at one of your preferred schools **outside the normal round of admissions** (ie at any time other than as above), you may appeal within 28 calendar days of the refusal of the place. Your appeal will, where practicable, be heard within 30 school days of being lodged. The deadlines for notice of your appeal date and receipt of documents will be as stated above.

In-year Appeal applications must be made in writing to the Chair of Governors for the school. Please ask the school for an Appeal Form.

Note that appeals are not heard during school holidays.