



Newton Regis Church of England
Primary and Nursery School



Charging and Remissions Policy

Policy Owner: Head Teacher
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Sign off signatory: Chair of Resources Committee

Newton Regis School

Education during school hours is free, but school may seek voluntary contributions for activities intended to enhance learning opportunities.

Participation in activities funded by voluntary contributions will not be restricted to those able or willing to pay, although it is of course helpful if such contributions are made. Activities include school trips, swimming lessons and transport to sporting activities.

We have a very active and committed FPTA who work hard to organise social and fund raising events to benefit pupils at our school. Over the course of the year they raise money through a wide variety of events, from simple collections of old clothes which we can sell for recycling, to non-uniform days, cake sales, school discos, and fairs with games, stalls and activities for all the family.

The money raised by the FPTA is used for Christmas activities, subsidising school visits and purchasing many items of equipment for the school. They have enabled us to purchase a great deal of equipment that has enhanced the quality of educational provision offered to our children, especially computer equipment, outdoor equipment and books.

Breakfast Club

We currently offer a breakfast club which runs from 7.45am – 8.45am. This is organised by school and led by a member of staff in the school hall. The children are involved in a range of supervised activities. A charge of £2.50 per session is made and a breakfast snack may be purchased for 50p.

After School Clubs

We offer a number of After School Clubs to pupils, here at Newton Regis School and also at our sister school, Austrey CE Primary. Current clubs available are: multi-sports, gardening, dodgeball, football and dance. There is after school care in school until 4.30 pm every day of the week should you require this for your child at a charge of £4.00 per club.

Newton Regis Nursery

Newton Regis CE Primary School Nursery children are entitled to a funded place for 15 hours per week from the term after their third birthday. Funded sessions are available from 9.00 am until 12.00 pm and 12.00 pm until 3.00 pm Monday to Friday. The Nursery is open term-time only, and is closed for teacher training days. The free entitlement is 15 hours per week, if the child attends more than 15 hours per week these additional hours will be charged for.

For information including when your child is entitled to receive the 15 hours free entitlement contact the Warwickshire Nursery Education Funding Team on -1926 742235, email fis@warwickshire.gov.uk or visit the website on www.warwickshire.gov.uk.

Regulations prescribe that children become eligible for free early years provision on the dates set out below:

A child born in the period	Will become eligible for a free place
1 st April to 31 st August	1 st September following child's 3 rd birthday (Autumn school term)
1 st September to 31 st December	1 st January following child's 3 rd birthday (Spring school term)
1 st January to 31 st March	1 st April following child's 3 rd birthday (Summer school term)

Equalities Implications

- The opportunity of on-site wraparound care will help enhance children's wellbeing and achievements promoting secure foundations for future learning and life.
- The provision of quality nursery places for 3 and 4 year olds will help parents to return to work, education and training. This will support families in reducing the impact of poverty.

Additional Sessions and Costs

If you would like to book extra sessions/days outside of your funded hours, we will charge £14 a session and £3 for lunch club. These will be allocated on a first come first served basis, and must be arranged in advance. A half term's notice will be required if parents wish to cancel additional sessions. The cancellation of the 15 hour free entitlement sessions can be made at any time. If you would like to increase your sessions, this will be subject to availability of spaces and adequate staffing levels.

We accept fee payment in several ways:

- Childcare Vouchers
- Direct to the Bank
- Cash/cheques paid directly to school

Invoices are raised half termly and payment is required by return. If payment has not been received within 1 month of the date of the invoice then the child's chargeable sessions at the nursery may be offered to another child and a late payment penalty of 10% will apply.

Cancellation Policy/illness

Once you have booked a paid session/day, you are obliged to pay, even if your child does not attend for any reason, including illness and holidays. This also applies to Lunch Club. You do not have to pay for funded places if your child does not attend, as the funding is in place for your chosen days during the term, but it would be appreciated if you could telephone school to inform the teacher of any absence.

Session Times

9.00 am – 12.00 pm

12.00 pm – 3.00 pm

12.00 pm – 1.00 pm Lunch Club (optional)